

BROAD TOWN PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 9th April 2018 In the Village Hall

Public Participation – there were 5 members of the public present.

Present: Councillor J E Jordan – Chairman
Councillor S J Billis
Councillor M A Holland
Councillor R Pearce
Councillor C J Rendell

194/17 APOLOGIES

Apologies for absence were received from Councillors Hartley and Joyce.

195/17 DECLARATIONS OF INTEREST

Councillor Billis declared an interest in Agenda item 6.1, Planning Application 18/02676/FUL as he had drawn the plans.

Councillor Pearce declared an interest in Agenda item 6.1, Planning Application 18/01921/FUL, he was a neighbour of the applicant.

196/17 MINUTES

Councillor Jordan felt that clarification should be added to Minute 186/17, Brasenose College Land and that it should state, *'Bidwells have left it with the Parish Council to discuss and consider what could be proposed, if anything'*.

Subject to the above amendment the Minutes of the Parish Council Meeting held on Monday 7th March 2018, having previously been circulated, were then signed by the Chairman, Councillor Jordan as a correct record.

197/17 FINANCE

197/17.1 Bank Balances at 31.3.2018:

Treasurers Account	£ 42.74
Business Bank Instant	£ 6,277.55
Community Fund	£10,647.00

The bank balances were noted.

197/17/2 APPROVAL OF CLERKS SALARY

It was proposed by Councillor Pearce, seconded by the Chairman, Councillor Jordan and **UNANIMOUSLY RESOLVED** to approve the Clerks Salary and expenses of £1430.85, due for the period 13.11.17 to 31.3.18.

197/17/3 TAX DUE TO HMRC

It was proposed by the Chairman, Councillor Jordan, seconded by Councillor Holland and **UNANIMOUSLY RESOLVED** to approve the payment of £287.00 due to the HMRC and for payment to be made by bank transfer.

198/17 PLANNING

198/17.1 PLANNING APPLICATIONS RECEIVED

Application Number	Applicant	Location of Development	Description of Development
18/01921/FUL	Mr Edward Oliver	Springfield Villa Pye Lane Broad Town Swindon Wiltshire SN4 7RU	Conversion of garage and store to ancillary residential accommodation/holiday let. Change of use of land to residential RP interest Debate around what residential use might be.
COMMENTS			No objections
18/02676/FUL	Mr Andrew Blackburn	Highland Broad Town Swindon SN4 7RL	Single storey side extension SB Interest
COMMENTS			No objections

198/17.2 PLANNING APPLICATIONS DETERMINED

Application Number	Location of Development	Description of Development	Decision
18/0157/FUL	Garden Cottage Horns Lane Broad Town Swindon SN4 7RH	Proposed rear balcony and French doors and front porch revision to 17/06596/FUL	Approve with Conditions Decision Date: 27.3.18

The decision was noted.

199/17 RISK MANAGEMENT – FINANCIAL AND GENERAL RISK MANAGEMENT ASSESSMENT

It was agreed that the Risk Management Assessment should be reviewed at least quarterly. The Parish Clerk would alert council to any changes in the status of any risks and of any new risk as they occurred. It was proposed by Councillor Billis, seconded by Councillor Pearce and **UNANIMOUSLY RESOLVED** to approve and adopt by resolution the Financial and General Risk Management Assessment.

120/17.1 ADOPTION OF STANDING ORDERS

It was proposed by Councillor Rendell, seconded by Councillor Holland and **UNANIMOUSLY RESOLVED** to approve and adopt the new Standing Orders of the Council.

121/17 ADOPTION OF FINANCIAL REGULATIONS

It was proposed by Councillor Holland, seconded by Councillor Billis and **UNANIMOUSLY RESOLVED** to approve and adopt the new Financial Regulations of the Council.

122/17 COMMUNITY FUND APPLICATIONS

122/17.1 APPLICATION FROM BROAD TOWN SPORTS FACILITATORS

It was agreed that applications for funding from the Community Fund would not be considered outside of the agreed cycle of March and September.

122/17.2 REPLACEMENT GOAL POSTS – REDHILLS RECREATION FIELD

Councillor Billis had researched possible funding opportunities. The Premier League and FA had a small funds grant scheme which if an application was successful would fund the replacement of goal posts up to a maximum of 50%. It was also suggested that funding should be sought from the Area Board.

To enable the applications to proceed and progress the project it was proposed by the Chairman, Councillor Jordan, seconded by Councillor Pearce and

UNANIMOUSLY RESOLVED to agree that 50% of the project costs would come from the Parish Council's reserves.

Councillor Billis reported that the removal of the old goal posts had been arranged.

The Parish Council extended their grateful thanks to Councillor Billis for all his hard-work on this project.

123.17 GENERAL DATA PROTECTION REGULATIONS – INFORMATION SESSION

No Members had availability to attend due to work commitments. The Parish Clerk advised that she would be carrying out the information audit, a requirement of the new legislation. It was suggested that progress should be plotted on the Action Log.

124/17 EXCHANGE OF INFORMATION

The Annual Parish Meeting would be advertised in the Parish Newsletter.

Community Groups would be invited, Councillor Billis agreed to draft details for circulation and that a poster should be crafted to raise awareness and publicise the meeting.

Councillor Billis and Joyce had inspected the playground swing and Councillor Billis reported that the wires would not cause any failure of the swing. In view of the large cost to replace the ropes using a contractor, it was agreed that the cost of replacing the ropes should be sought and that installation would be done by Councillors. In the meantime, a temporary fix had been put in place and regular monitoring of the swing would take place.

The Parish Clerk would get in touch with Wiltshire Council to chase up the completion of the lease agreement for the school recreation field. It was suggested that the Parish Council should write to the school suggesting they put pressure on Wiltshire Council to get the lease agreement signed off.

- The new signs for the playground had been picked up and would be installed soon.
- The White Horse refurbishment had not been completed due to inclement weather.
- Councillor Billis was working on the Speed Indicator Advice proposal to CATG which would be presented to the Parish Council for approval first.
- Bids were being drawn up by the Footpath Working Group for improvement works through Wiltshire Council
- The rubbish collected by Wiltshire Council operatives during the removal of the unlawful 30mph signs had still not been removed from the side of the road. The Parish Clerk would take this up with Peter Smith, Waste Officer and the Enforcement Officer at Wiltshire Council.
- The pot-holes on Thornhill, reported via the MyWiltsApp had been filled in.
- Concern was expressed about the imminent danger of flooding now faced by residents living in Thornhill. The Parish Clerk would get in contact with Wiltshire Council.

The Annual Parish Meeting will take place on Monday 30th April 2018, at 6.30pm in the Village Hall

The Annual Meeting (AGM) will take place on Monday 14th May 2018, 6.30pm in the Village Hall

Signed: Dated: 14th May 2018

Councillor Jordan, Chairman